

Communities Capital Grant Officer Evaluation

Chinnor Village Hall			Ref: 1309	
Upgrade of the main hall at Chinnor village hall to move the stage from its current location to the other end of the hall and convert the old, disused entrance lobby into changing rooms and toilets.				
It will also make the rest of the building accessible when the stage is being used, unlike the current situation.				
Project Name	Main Hall Upgrade		Amount	Percent
Town/Parish	Chinnor	Project Cost Total	£120,230	
Organisation's cash balance at last year end	£16,218	Organisation's contribution	£10,000	10.55
Organisation's cash in bank at application	£18,234	Requested from SODC	£45,930	38.20
Organisation's Legal Status	Other	Other approved funding	£64,300	53.48
Previous Capital grants	2008 - £250,000 extension and refurbishment project	Other unapproved funding	£0	
Finance <i>Up to 15 points available</i> Percentage requested: 0-20 = 15 points 21-40 = 10 points 41-60 = 5 points			Score	10/15
Finance consultation comments: (completed by the finance department unless otherwise stated)				
Does the organisation need a grant in order for the project to go ahead? Yes				
Does the organisation appear financially stable? Yes				
Are there any other financial concerns: No				
Community benefit <i>Up to 20 points available</i>				
C1	Give details of the local groups/clubs/individuals that will benefit from your project			
	Children: dance lessons, drama, indoor football, kindergym, martial arts, youth theatre, cheer leader classes, guide pack, toddler musical mayhem and tiddlypeeps. Adult: badminton, ballroom, keep fit, pilates, indoor bowls, lace makers, exercise dance, u3a, 2 theatrical groups, Royal British Legion, blood donor sessions, senior citizens functions, private functions - children & adult parties, wedding & christening receptions, craft sales & fairs, charity events, local, district & county council use.			
C2	Does your project include any particularly sustainable benefits or energy saving measures?			
	Project includes improved insulation to outside doors in the main hall thereby reducing thermal loss with a more efficient and economical replacement internal radiators.			
Community benefit: none / minimal / good / extensive / extensive and wide reaching			Score	15/20
Officer comments: During my site visit the chairman of the management committee confirmed that once this project is finished they want to commission an energy audit to identify any further energy saving improvements.				
Broadening the range <i>Up to 20 points available</i>				
D1	What extra facility will be provided for the community that does not already exist?			
	Male/Female changing rooms with toilet facilities. Access to the others parts of the hall including toilets (inc disabled), kitchen, storerooms etc currently denied when stage deployed. Changing rooms will provide facilities for the theatre groups but also for indoor sports/activities. Added benefit is with the changing rooms and repositioning of the stage full access will be available to hire out the small hall and committee room for use during production weeks currently not viable. A			

	hearing loop system to be installed.		
D2	What new activities will take place as a result of this project?		
	Hard of hearing group, indoor sports, additional amateur drama groups including youth theatre, musical workshops and training courses and wheelchair sports activities. Private functions and parties will have their own toilet facilities and can be separated from the rest of hall.		
Additional range: none / minimal / good / extensive / extensive and wide reaching Officer comments: At the moment the rest of the hall including the toilets, kitchen, small hall and main entrance are out of bounds when the stage is in place but this project will change that.		Score	15/20
Meeting a local need <i>Up to 20 points available</i>			
E1	How do you know that the community need this project?		
	Consultation with the user groups has taken place and letters of support received. Further surveys of theatre audiences have pointed out the need for these planned refurbishments. Chinnor community led planning also highlighted the need to improve the facilities namely the refurbishment of the main hall.		
E2	Does anything similar already exist in your area?		
	Whilst there are other small halls in the immediate area this is the only large hall capable of holding 150 seated and 200 standing. Groups from the surrounding villages outside of our catchment hire the main hall because of its large capacity.		
Meeting local need: none / minimal / good / extensive / extensive and in local plans Officer comments: None		Score	20/20
Community participation (consultation) <i>Up to 20 points available</i>			
F1	How did you consult with the local community?		
	Firstly we wrote to all regular users of the hall inviting their comments on required enhancements. Community led planning results also studied. Survey of theatre audiences. Letter of support were received.		
F2	If you have not involved the community please give the reasons why you have not involved them.		
	NA		
Consultation: none / minimal / good / extensive / extensive and in local plans Officer comments: None		Score	20/20
Project viability <i>Up to 60 points available</i>			
H1	How is your project reasonable and appropriate for the area?		
	As the only large hall in the vicinity, it is sadly lacking due to its age. It was built in 1939 and the main hall has never undergone a major refurbishment which is now long overdue. The rest of the building has had a new build which highlights the main hall's plight.		
H2	How does your project deliver best value for money?		
	The enhancement of the main hall will attract further large groups as well as additional celebratory functions including christenings and weddings.		
H3	Is your project likely to secure full funding and progress within 12 months?		
	Chinnor village hall has secured significant funds towards the project and will seek to raise the outstanding amount hence our SODC application.		
H4	How will your organisation be able to manage the project now and in the future?		
	A qualified project manager will be appointed to oversee the start and finish of the project. This person will report on a regular basis to the hall's management committee.		
Viability: Not viable/ partially viable with funding concerns / fully viable with funding concerns / fully viable and likely to secure funding Officer comments: None		Score	60/60
		Total	140/155
Consultation feedback:			

Grant officer:

The organisation experienced some financial/project management issues during the last big project we helped to fund however they have since put measures in place to prevent this happening again and are employing a professional project manager to oversee this project.

The grant they are requesting does not automatically require a legal charge be placed on the registered title. However the panel could recommend one if they felt it was necessary.

Consultation feedback:

Legal: The property is held in trust for the charity by the official custodian of charities. They would need their consent to register a restriction or charge on the title if the panel wishes to include this as a condition.

Equalities: Good to see that access for people with disabilities/ wheelchair sports has been considered. Whilst I recognise that this is a village hall. I would encourage the applicant to comply with the Sport England guidance 'Accessible Sports Facilities' for the new changing rooms/toilet so that disabled people can use them. Consideration should be given to which doorways will need to be wide enough for sports wheelchairs. This guidance refers to a store area for sport wheelchairs, so that the person can transfer into their normal wheelchair after playing the sport. It also reduces the need to make every door way/changing area wide enough for the sports chairs. Good to see visual fire alarms toilet areas.

Whilst possibly not part of the application, I would recommend the stage is accessible for wheelchair users should they wish to take part in performances. This could be through the provision of a portable ramp.

Sustainability: Upgraded insulation and heating system are welcome but many potential technologies are not mentioned e.g. low energy lighting, water saving toilets and showers.

This page is intentionally left blank